

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
1960 LANDINGS BOULEVARD, SARASOTA, FL 34231
PHONE (941) 927-9000

FIELD TRIP AUTHORIZATION

Instructions: In-county field trips/school bus requisitions require principal approval only. All other field trips/school bus requisitions require principal and executive director approval. In addition, any trip involving students' out-of-state/country travel also requires School Board approval and should include release forms, insurance coverage, and other data supplied by the company assisting with the arrangements. Provide the information requested below and submit this completed form with appropriate attachments for approval adhering to the advance notification time prior to departure date noted after field trip below. Refer to School Board Policy 4.43.

Check One In-county Out-of-county (4 wks) Out-of-state (8 wks) Out-of-country (12 wks)

School Tatum Ridge Elementary School Destination Iowa State University, Iowa

Purpose To participate in the world Odyssey of the Mind Competition

Departing from Tatum Ridge Date 5/22/18 Time 6:00 am AM/PM

Returning from Tatum Ridge Date 5/27/18 Time 8:00 pm AM/PM

Grade/Class/Sport Odyssey of the Mind Tatum Ridge Team

Person-in-charge Heather Wiebke Phone 941-724-7033

Method of transportation School bus (Attach School Bus Trip Requisition [011-85-TRN]) Charter bus
 Airline Other (Explain) _____

NOTE If other than a Sarasota County school bus is being used, attach certificate of insurance from carrier or Statement of Insurance on Private Vehicles form (065-96-FIN). See School Board Policy 8.36.

Meal arrangements Students will be provided 3 meals a day by the University of Iowa

Lodging arrangements Students will be staying in the provided dorms designated by the University of Iowa

Number of female students 3 Number of male students 4 Total 7

Number of female chaperones 3 Number of male chaperones 2 Total 5

Names of chaperones Heather Wiebke, Blanca Lepow, Barry Dunn, Julie Kummer Jamie Biller

Cost per student \$ 1,000 Contact person if financial assistance is needed Blanca Lepow

It is understood that permission slips and Emergency Medical/Treatment Consent For Field Trips And/Or Other After School Activities (063-96-DIS) forms will be obtained from parents prior to the field trip.

Funding Source Individual Fundraiser PTO/PTA Internal funds
 Other (Explain) _____

Verification of student medical insurance was completed for out-of-county/overnight travel? Yes No

Principal Name (Print) Barry Dunn Approved Denied

Principal Signature Barry Dunn Date 3-12-18

Executive Director Name (Print) _____ Approved Denied

Executive Director Signature _____ Date _____

Out-of-state/country field trip was School Board approved on (Board meeting date) _____

FIELD TRIP AUTHORIZATION

Instructions: Provide the following information for all field trips.

1. Explain the direct instructional connection with instructional program. Include any potential risks or hazards (e.g. water activity).

Students will participate in the World Odyssey of the Mind Competition. This is a program where students use creativity to solve problems, create structures and verbally respond to questions. Students have been working on this project for 8 months.

2. Describe how students are being selected to participate with assurances of equal access for all students, regardless of economic level.

All 3rd, 4th and 5th grade students were given an opportunity to try out for the Odyssey Team. Seven team members were picked based on their creative responses during try-outs. They became the Odyssey Team to represent Tatum Ridge.

3. Describe how students will be supervised once they arrive.

Coaches and chaperones will be assigned specific students and will supervise these students the duration of the trip. They will have the responsibility to supervise students from the time students leave Tatum Ridge, on the charter bus, in both airports, on airplane and the entire time spent on the competition campus when not under the supervision of their own parent. Students will also be supervised during the night when in the dorms as chaperones will be assigned 2 students to stay in a dorm room with.

4. Should an emergency arise, how will communication and transportation be handled?

If an emergency arises 911 will be called, the parent attending with the child will be notified as well as the attending administrator Barry Dunn. Heather Wiebke will have all contact information on each child with her at all times.

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FIELD TRIP PERMISSION

Instructions: Complete and return this form to the school. It must be returned to the school before student will be allowed to participate in this activity. The Emergency Medical/Treatment Consent for Field Trips and/or Other After School Activities form must also be on file at the school before your student will be allowed to participate in this activity. A copy of that form shall accompany this sheet with the classroom teacher/coach or interscholastic activity sponsor. A detailed itinerary is attached if the field trip extends beyond the school day.

School Tatum Ridge Elementary Date 3/5/18

Barry Dunn
Principal Name (Print)


Principal Signature

FIELD TRIP INFORMATION

Purpose To participate in the World Odyssey of the Mind Competition

Destination Iowa State University, Ames Iowa

Time/Date of departure 5/22/18 6:00 am

Time/Date of return 5/27/18 8:00 pm

Leaving from Tatum Ridge Returning to Tatum Ridge

Means of transportation Charter Bus, Airplane

Meal arrangements Three daily meals will be provided for students by Iowa State University

Cost to students \$1,000

If financial assistance is needed, contact Funds were raised by the Odyssey team

FIELD TRIP PERMISSION

I, _____, give my permission
Parent/Guardian Name (Print)

for _____, _____, to participate in the field trip
Student Name (Print) DOB

to _____ (destination) on _____ (date).

The phone number where I can be reached during this field trip is _____.

I realize that any activity that takes place away from the controlled environment of the school setting may present a higher risk of injury to my child. I also understand that this activity may be cancelled due to changing state, national, or international conditions. I assume responsibility for any personal financial loss related to such a cancellation. In consideration for permitting my child to participate in this field trip, I release The School Board of Sarasota County, Florida, its employees, and agents from all claims, judgments, costs, or other expenses, including attorneys' fees, resulting in any way from participation in the field trip described above.

Parent/Guardian Signature _____ Date _____